

#1 SETTING UP THE SPACE

A reference card to support your teaching approach...

1

ROOM LAYOUT: Risk assess your teaching space

- Tryout work stations to ensure they are clear of obstructions.
- Check you can see each of the work stations easily from where you will stand.

2

MINIMISE DISTRACTION: Remove anything not needed

- Remove anything from previous sessions that could interfere with teaching and learning.
- A clutter-free environment helps keep everyone focused on the task at hand.

3

TOOLS/EQUIPMENT: Set these up ready for use

- Make sure all tools are set up and tested before the session starts.
- This ensures safety, minimises downtime and allows you to get going quickly.

4

PLAN FOR CHANGE: Logistics for how your learners will move

- Consider how you will mix individual work, group tasks along with teacher lead demonstrations.
- Have a plan for how you will transition learners from area to area.

By setting up your environment with thought and care, you're ensuring that your learners can focus on the task at hand and engage more deeply with the content. Remember, a clutter-free, safe space sets the tone for a productive session.

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UP NEXT...

#2 STARTING YOUR SESSION

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